

## **STOCKBRIDGE Council on Aging BOARD OF COMMISSIONERS MINUTES Wednesday, February 8, 2023 10:060A.M.**

**1. Members Present:** Christina McCarthy, Chairman; Jack Greml, Ron Muir.  
**Members Absent;** Diane Sheridan, Nancy O'Brien **Others Present:** Andrea Lindsay  
(via Zoom)

The Chairwoman called the meeting to order at 10:00 a.m.

**2. Minutes: Approval of the Minutes from meeting on January 11, 2023.** Minutes reviewed. Jack Greml motioned for approval, Ron Muir 2<sup>nd</sup>. **All in favor 3-0**

**3. February Event:** Chris McCarthy announced that she would not be at the February event. She has been working with Theresa who will be handling the food with the assistance of two volunteers (Joann & Susan)Chris has recruited. Jack Greml added that he will be running the gathering with the theme of Beatle's Music about Peace, Love & Chocolate. A Beatle's "Love Trivia " game will be played. Winners will get a gift certificate to Peace, Love & Chocolate Stockbridge store. Lunch will be pizza (picked up by Theresa) dessert will be from P, L & C.

**4. Director Position:** Chris McCarthy announced that Roxanne McCaffrey has been appointed as COA Director. Roxanne has accepted the position. A start date is not yet known by the board. Chris McCarthy added that as chairperson, she is looking forward to having Roxanne meet with the board and begin a smooth and positive transition period. A tentative schedule is set for the next few month's luncheon events. As soon as Roxanne starts as Director it is expected that she will take charge of those events with the full support of the Board. The Board is also looking forward to Roxanne planning and sending the Board's newsletter and communication flyer.

At this point in the meeting, the board was made aware by an unknown electronic voice that the Zoom mute button was on. Chris McCarthy adjusted the button. Jack Greml recapped the meeting's business from notes taken for the purpose of these minutes. Comments were made by CM and JG that before next meeting they both will be trained on proper electronic operation and share the information with the remainder of the board

**5. COA Operational guidelines:** It was suggested by Ron Muir that a vote be taken to approve the Guidelines. Jack Greml commented that the final paragraph of the document regarding the vote for approval needed to be adjusted and the vote should be tabled until the March meeting. Chris McCarthy thanked Jack for his work on the guidelines and said the voting will be placed on next meeting's agenda.

**6. New Business:** Chris McCarthy asked for a motion to approve sending a previously reviewed letter supporting The Laurel Hill Association' grant application for capital improvements on The Mary Flynn Trail a trail used by our senior citizens for their

physical and mental well-being. Ron Muir so moved, Jack Gremli 2<sup>nd</sup> the motion. All in favor 3-0.

Jack Gremli shared that Chris McCarthy had prepared a 2022 COA yearly report and sent it on to the Town Selectmen for inclusion in the town's year-end review. Jack Gremli, who edited the document, complemented Chris M. on the document and pointed out the amazing work that the current board has accomplished to resurrect the Council on Aging under Chris' leadership in such a short period of time. Chris M. commented that it has been a team effort. CM thanked the entire Board as well as Andrea Lindsay, Michael Canales and Theresa Zanetti for their hard work.

**10. Open Forum; N/A**

**12. Next Meeting;** Next meeting will be March 8<sup>th</sup> at 10:00 am.

**Adjournment; A motion was made to adjourn @ 10:17 AM by R. Muir and it was seconded by J. Gremli. All in favor 3-0**

Respectfully submitted,

Jack L. Gremli, Ed.D.