

Stockbridge Board of Assessors

Record of Meeting

Date – Monday September 18, 2023

Time – 9:00 am

Location – This was a Zoom and In-Person Meeting

Present - Michael Blay, Principal Assessor

- Gary Pitney

- Douglas Goudey

- Brandi Page

The Board discussed the following items at their meeting:

Last Meeting Minutes – The Board reviewed the last meeting minutes and had no issues or comments.

CP-1 Form on Gateway – Mike informed the Board that this form was due September 15th, it is the Community Preservation Act form. It informs the Collector how much to commit for the CPA, this form was checked by Cheryl, our town accountant, and submitted.

LA-4 for FY2024 – Mike informed the Board that the recap of the totals are broken down by class, this form is ready to be submitted. It needs to be signed by 2 members, Gary and Doug will be in to sign it.

LA-13 (New Growth) Form for FY2024 – Mike reviewed with the Board that the number that is being submitted is higher than last year, it is \$144,000 and is the highest number ever submitted. The total is usually between \$65,000-\$85,000. There were 15 new houses built and 6 with partial values, the partial values will also be carried over to FY25. If this is correct it needs to be typed in and uploaded to the DOR, Mike's signature is needed to submit this form. Doug asked if it's the same number of partial parcels each year, Mike replied it's close. New businesses, all new 2nd homeowners and businesses who list new items are considered New Growth.

LA-3 Submission on Gateway & N Code Backup – Mike informed the Board that the sales make up the new valuations. Once all the forms are submitted Joe at the DOR will review and approve them, then the classification hearing can be scheduled. Mike will submit the forms on Wednesday, he is hoping maybe by the end of the week he will hear from the DOR. There will be a meeting with Mike Canales, Mike Blay, Ericka Oleson and Cheryl Allen on Tuesday to make sure the books are balanced and get setting the tax rate moving. Mike stated everything is going well with this process, the receipts will be everything for setting the tax rate.

Testing for Beachwood/Lenstock Fee on Tax Bills – Mike reviewed with the Board that he has entered the fee for maintenance of the roads into Vision as a 3-character code, he sent it over to Ericka who then sent it to Soft Right. The code used worked, it's all set to go and included on the first half bills and will be listed under a separate line item. There is an explanation on the Town's website on the Collector's page and there will be an insert in with the bill that explains it also.

Order Supplies – Mike informed the Board that he needs to order supplies for the Real Estate Commitment Book, nothing has been ordered yet in FY24. The Board approved these supplies.

Questions or Comments from Zoom or Live Audience – There was no one in the audience and there was no one on Zoom, there were no questions or comments.

Meeting adjourned at 9:40 a.m.

Tammy Touponce, Assessors Clerk

*Supporting documents are on file with the Assessor's Office.