

**TOWN OF STOCKBRIDGE, MA.
50 MAIN STREET
FINANCE COMMITTEE IN PERSON AND VIRTUAL MEETING MINUTES
WEDNESDAY, AUGUST 16, 2023 AT 6 PM**

1. CHAIR BIKOFSKY CALLED THE MEETING TO ORDER AT 6 PM
2. COMMITTEE ATTENDEES: JAY BIKOFSKY, JIM BALFANZ, PAM BOUDREAU, JORJA MARSDEN, DIANE REUSS AND STEVE SHATZ
ED LANE AND BILL VOGT WERE UNABLE TO ATTEND.

TOWN GOVERNMENT ATTENDEE: MICHAEL CANALES

3. THE FINANCE COMMITTEE MEETING MINUTES OF THE MAY 8, 2023, "BABY TOWN MEETING", WERE PRESENTED FOR COMMITTEE REVIEW, DISCUSSION AND APPROVAL. A MOTION TO APPROVE WAS MADE BY JIM BALFANZ AND SECONDED BY STEVE SHATZ. A VOTE WAS CALLED AND THE MINUTES WERE APPROVED BY FIVE MEMBERS IN ATTENDANCE WITH PAM BOUDREAU ABSTAINING AS SHE WAS UNABLE TO ATTEND THIS "BABY TOWN MEETING."
4. FISCAL YEAR RESERVE FUND TRANSFERS: MICHAEL CANALES REVIEWED THE RESERVE FUND TRANSFER APPROVAL PROCESS FOR THE COMMITTEE. HE NOTED THAT, UNDER MA. GENERAL LAW (MGL), THE FISCAL YEAR BUDGET IS PREPARED AND RECOMMENDED FOR TOWN MEETING APPROVAL BY THE SELECT BOARD AND FINANCE COMMITTEE. MGL ALLOWS SUBSEQUENT RESERVE FUND TRANSFER REQUESTS FROM THIS APPROVED BUDGET TO BE AUTHORIZED BY A FINANCE COMMITTEE MAJORITY VOTE. MICHAEL THEN HIGHLIGHTED THE MAJOR TRANSFER REQUESTS, A COPY ATTACHED TO THESE MINUTES, FOR THE COMMITTEE'S APPROVAL:
 - TRANSFER REQUESTS FOR FACILITIES MANAGER AND PART TIME JANITOR FUNDS WERE REQUIRED DUE TO RESIGNATIONS, RECRUITMENT AND HIRING OF REPLACEMENT PART TIME STAFF.
 - REQUESTS FOR TOWN OFFICES HVAC FUNDS WERE AS A RESULT OF INCREASED UTILIZATION AND SYSTEM REPAIRS.
 - THE ELECTRICITY FUND TRANSFER FOR INCREASED USAGE WAS NOTED AND MICHAEL CANALES RESPONDED TO A QUESTION FROM JIM BALFANZ MENTIONING THAT THE SOLAR ARRAY SUPPLIES ONLY A PORTION OF THE TOWN'S DEMAND.
 - THE TRANSFER REQUEST TO FUND ENHANCED REQUIREMENTS UNDER THE TOWN'S COMPUTER SERVICE CONTRACT WAS REVIEWED.

- * A TRANSFER REQUEST FOR ADDITIONAL FUNDING OF THE FIRE CHIEF'S SALARY, RESULTING FROM CONTRACT RENEWAL NEGOTIATIONS AFTER THE FY 23 BUDGET APPROVAL, WAS NOTED BY MICHAEL.
- THE COMPACTOR SALARY FUNDING REQUEST WAS PRESENTED TO SATISFY LICENSURE REQUIREMENTS.
- THE TRANSFER REQUEST FOR THE COUNCIL ON THE AGING SALARY WAS INITIALLY OMITTED AND WAS NOW INCLUDED WITH THESE REQUESTS.
- SNOW AND ICE UNANTICIPATED ADDITIONAL EXPENSES WERE PRESENTED BY MICHAEL, CLARIFYING THE ORIGINAL BUDGET FOR THIS ITEM IN RESPONSE TO A QUESTION FROM JIM BALFANZ.
- JORJA MARSDEN CONFIRMED THAT A TRANSFER OF FUNDS WAS NECESSARY FOR THE TREASURER/COLLECTOR'S CERTIFICATION REQUIREMENTS.
- MICHAEL ADVISED THE COMMITTEE THAT THE TREE WARDEN REQUEST FOR A TRANSFER OF FUNDS WAS DUE TO INCREASED AND NECESSARY DANGEROUS TREE REMOVAL.
- THE WATER AND SEWER TRANSFER REQUESTS DEALING WITH UNANTICIPATED MAINTENANCE, REPAIRS, ADDITIONAL CHEMICAL AND ELECTRICITY REQUIREMENTS WERE REVIEWED WITH THE COMMITTEE.

CHAIR BIKOFSKY CONCLUDED THIS DISCUSSION NOTING THAT THE FY 23 BUDGET ORIGINALLY APPROVED A RESERVE FUND OF BALANCE \$150,000.00. HE ADDED THAT THESE PREVIOUSLY DISCUSSED TRANSFER REQUESTS AMOUNTED TO \$136,699.95 LEAVING A REMAINING BALANCE OF \$13,300.05.

A MOTION WAS MADE BY STEVE SHATZ AND SECONDED BY JIM BALFANZ TO APPROVE THE TRANSFER OF THE 26 REQUESTS, AMOUNTING TO \$136,699.95. A VOTE WAS CALLED AND THE COMMITTEE APPROVED THE TRANSFERS 6-0.

5. OTHER BUSINESS: STEVE SHATZ MENTIONED THAT A FUTURE FINANCE COMMITTEE MEETING MIGHT INCLUDE DISCUSSION OF THE EIGHT (8) SCHOOL MERGER AS WELL AS PLANNING AND CONSRUCTION OF A NEW HIGH SCHOOL IN ADVANCE OF AN OCTOBER TOWN MEETING.
6. THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 6:45PM.

FY'23 RESERVE FUND TRANSFER REQUESTS

01.114.5730.999	MODERATOR: DUES/SUBSCRIPTIONS	\$ 5.00
01.125.5157.999	TOWN OFFICES - FACILITIES MANAGER	\$ 6,459.49
01.125.5158.999	TOWN OFFICES - P/TIME JANITOR	\$ 3,645.00
01.125.5795.999	TOWN OFFICES - HVAC	\$ 19,437.40
01.145.5735.999	TREASURER/COLLECTOR - CERTIFICATION FEE	\$ 1,000.00
01.193.5210.999	TOWN ELECTRICITY - ELECTRICITY	\$ 2,282.89
01.198.5233.999	COMPUTER/TECHN - TELECOMMUNICATION	\$ 168.89
01.198.5246.999	COMPUTER/TECHN - COMPUTER SERVICE CONTRACT	\$ 10,011.46
01.220.5121.999	FIRE - CHIEF'S SALARY	\$ 5,195.09
01.220.5243.999	VEHICLE REPAIRS/MAINT	\$ 6,683.24
01.294.5291.999	TREE WARDEN - TREE REMOVALS	\$ 623.76
01.294.5701.999	TREE WARDEN - OTHER CHARGES/EXPENSES	\$ 3,415.65
01.423.5300.999	SNOW AND ICE EXPENSES	\$ 12,585.06
01.424.5210.999	STREET LIGHTING	\$ 6,721.48
01.433.5111.999	COMPACTOR - SALARY	\$ 1,889.60
01.541.5111.999	COUNCIL ON AGING - SALARY	\$ 5,145.50
01.650.5840.999	PARKS & RECREATION - SITE IMPROVEMENTS	\$ 1,188.07
01.715.5921.999	DEBT SERVICE - PROJECT ADMIN. FEES	\$ 1,011.74
10.451.5276.999	WATER DEPT - PUMPING STATION	\$ 35.16
10.451.5531.999	WATER DEPT - CHEMICALS	\$ 14,845.14
10.451.5755.999	WATER DEPT - PIPELINE REPLACEMENT	\$ 1,559.11
10.451.5243.999	WATER DEPT - VEHICLE REPAIRS/MAINT	\$ 2,891.86
12.440.5241.999	SEWER DEPT - REPAIRS/MAINT EQUIPMENT	\$ 15,675.32
12.440.5297.999	SEWER DEPT - SLUDGE HAULING	\$ 7,108.82
12.440.5210.999	SEWER DEPT - ELECTRICITY	\$ 4,095.98
12.440.5243.999	SEWER DEPT - VEHICLE REPAIRS/MAINT	\$ 3,019.24

\$ 136,699.95

RESERVE FUND (01.132.5780.999) \$ 150,000.00

BALANCE AFTER TRANSFERS \$ 13,300.05