

COHEN | KINNE | VALICENTI | COOK

Alexa S. Bunnell
Paralegal

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Direct dial 413-553-0325
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April 9, 2024

BY EMAIL

Town of Stockbridge
Theresa Zanetti, Administrative Assistant
50 Main Street
Stockbridge, MA 01262

Re: *Boston Symphony Orchestra, Inc. (the "BSO") Special One-Day License Applications*

Dear Theresa:

On behalf of the BSO, I am enclosing an Application for Special One Day Alcoholic Beverage License (the "Application") in connection with the following fourteen event dates this season at Tanglewood:

6/20/2024	John Fogerty: The Celebration Tour
6/22/2024	Roger Daltrey
6/23/2024	Kool & The Gage and En Vogue
6/27/2024	Popular Artist (Not yet announced to public)
6/28/2024	Jon Batiste
6/29/2024	TMC Vocal Recital
6/30/2024	Brandi Carlile
7/2/2024	Jason Mraz with the Boston Pops
7/3/2024	James Taylor and his All-Star Band
7/4/2024	James Taylor and his All-Star Band
7/16/2024	An Evening with Pretenders
7/23/2024	Popular Artist (Not yet announced to public)
8/30/2024	Judy Collins, Rufus Wainwright, and Indigo Girls
8/31/2024	DISPATCH with the Boston Pops

I am also enclosing a copy of John Stanton's TiPS certification card, proof of liquor liability insurance, a floor plan, and parking and litter plans applicable for each of the above-listed events. The BSO will be mailing you payment in the amount of \$420 to cover the one-day license fees.

Sincerely,

COHEN KINNE VALICENTI & COOK LLP

Alexa Bunnell

Alexa S. Bunnell
Paralegal

COHEN | KINNE | VALICENTI | COOK LLP Attorneys

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RESPOND TO MAIN OFFICE:

244 Main Street
Great Barrington, MA

28 North Street, 3rd Floor
Pittsfield, MA 01201

57 Spring Street, 2nd Floor
Williamstown, MA



Town of Stockbridge

50 Main Street, P.O. Box 417
Stockbridge, Massachusetts 01262-0417
Telephone: 413-298-4170

Board of Selectmen

APPLICATION FOR SPECIAL ONE DAY ALCOHOLIC BEVERAGE LICENSE

Application Fee: \$30.00

Upon receipt of this completed application, payment and required documentation, your application will be processed. This application must be received 30 days prior to the event. Please note that submission of this application should in no way be construed as final approval or confirmation of your request. Final approval will require sign-off by the Select Board.

Event Information:

Applicant Information:

Applicant: Boston Symphony Orchestra, Inc. Date: April 8, 2024

Address of Applicant: 301 Massachusetts Avenue, Boston, MA 02115

Phone: (914) 456-7146 Email: jstanton@bso.org

Is applicant for the Entertainment License the owner of premises? X Yes _____ NO*

* If applicant is not the owner of the premises, please attach a notarized letter from property owner giving permission for such entertainment to take place.

Location / Name of Establishment: Koussevitzky Music Shed at Tanglewood

Address of proposed entertainment: 114 Interlaken Road, Stockbridge, MA 01226

Manager/Owner: John Stanton, Director of Venue and Event Services

Phone: (914) 456-7146 Email: jstanton@bso.org

Description of the premises to be used (ie, 1st floor, patio, indoors, outdoors, etc.)

The Koussevitzky Music Shed is a covered amphitheater with an elevated stage, and covered seating for up to approximately 5,100 patrons on a single level

Description of location: (i.e.museum, garden, estate): Tanglewood grounds

Floor Plan: Attach a floor plan showing:

Dimensioned area of licensed premises;
Proposed location of bars or service area;
Seats or bench areas, secured and/or moveable; and
Entrances and exits

Attach written plan for the control of litter

Type of Event (i.e. exhibit opening, fundraiser, wedding): Concerts

Date of Event: _____

Event Start Time: _____ *See attached list with dates of events and event start and end times

Event End Time: _____

Type of Beverages: All Alcoholic X Wines and Malt Only _____
(Not-for-profit only)

Number of attendees expected: *see below (if >250 persons, applicant must notify Chief of Police)

*As of the date of this Application, ticket sales are open

No special licensee may sell any alcoholic beverage other than those purchased from a licensee under M.G.L. c. 138 §§ 18, 19, 19B, or 19C or from a holder of a special permit to sell issued under M.G.L. c. 138 § 22A. Event participants are PROHIBITED from bringing their own alcoholic beverages to the event and Special licensees **CANNOT** purchase alcoholic beverages from a package store. A list of approved sellers can be found at

<https://www.mass.gov/service-details/apply-for-a-special-license-or-permit-abcc>

Please refer to the Town of Stockbridge Alcoholic Beverage License Policies and the ABCC

(<https://www.mass.gov/orgs/alcoholic-beverages-control-commission>) for complete rules and regulations.

CHECK LIST FOR ONE-DAY ALCOHOLIC BEVERAGES LICENSE APPLICATION

- ☐ completed and signed application submitted at least 30 days prior to the event
- ☐ \$30.00 fee for each one-day license being requested (made payable to the Town of Stockbridge)
- ☐ Copy of Certified Bartender card
- ☐ Proof of Liquor Liability Insurance
- ☐ Floor Plan
- ☐ Parking Plan
- ☐ Control of Litter Plan

I certify that I will be responsible for the proper observance of the Laws Governing the dispensing of such alcoholic beverages and hereby swear under the pains and penalties of perjury that the information I have given is true to the best of my knowledge and belief.


Signature

April 8, 2024

Date

Office Use Only:

Date Received: _____

Payment Received: YES ☐ NO ☐

Floor Plan Received: YES ☐ NO ☐

Parking Plan: YES ☐ NO ☐

License Approval: YES ☐ NO ☐

Written Approval if required: YES ☐ NO ☐

Liquor Liability Insurance Received: YES ☐ NO ☐

Control of Litter Plan Received: YES ☐ NO ☐

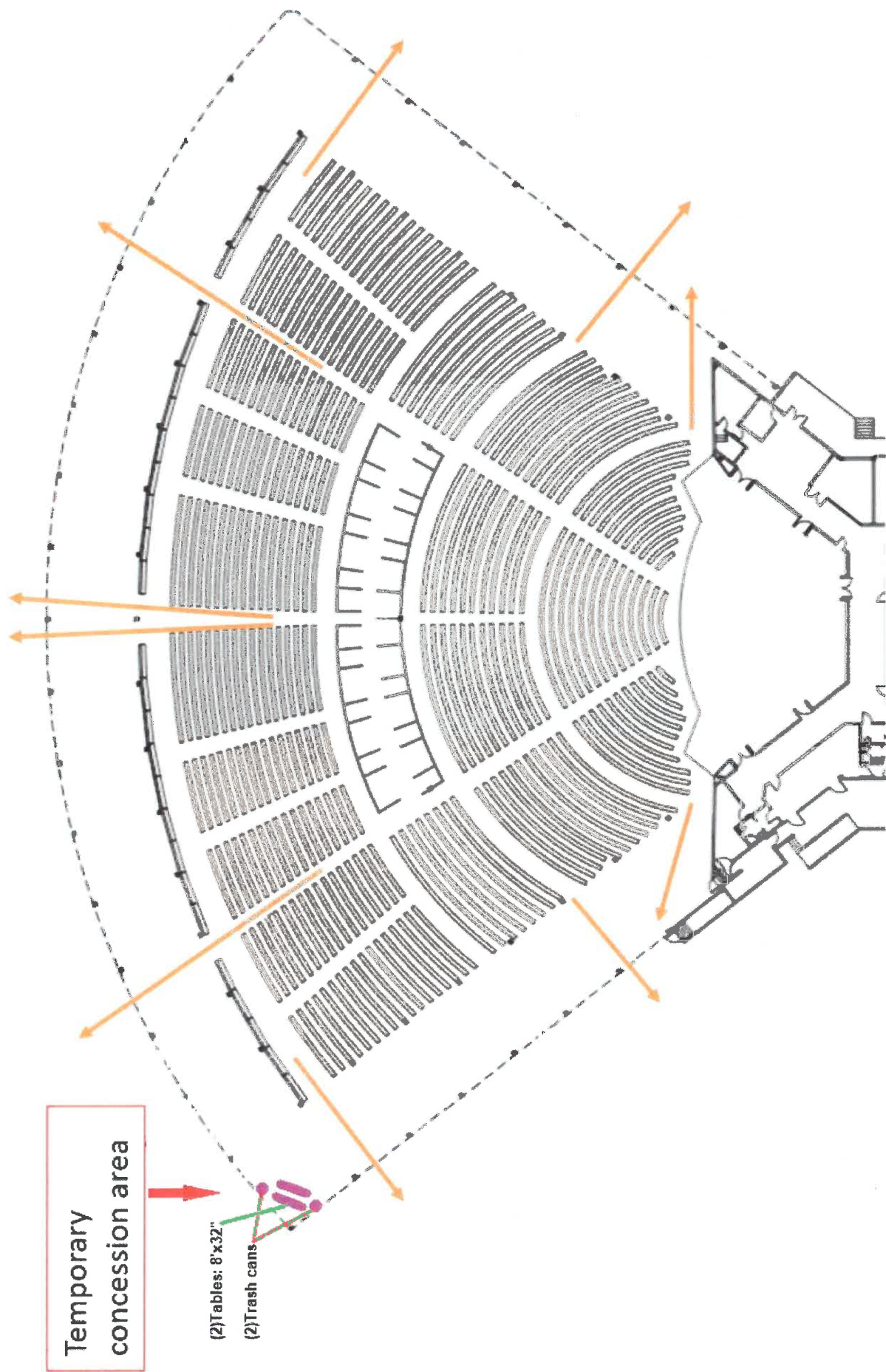
Copy of Certified Bartender Card: YES ☐ NO ☐

Permit Issued: _____

SUPPLEMENT TO TOWN OF STOCKBRIDGE
APPLICATION FOR SPECIAL ONE DAY ALCHOLIC BEVERAGE LICENSE

EVENT DETAILS

6/20/24 7-11 PM	John Fogerty: The Celebration Tour
6/22/24 7-11 PM	Roger Daltrey
6/23/24 2:30-7 PM	Kool & The Gage and En Vogue
6/27/24 7-11 PM	Popular Artist (not yet publicly announced)
6/28/24 7-11 PM	Jon Batiste
6/29/24 7-11 PM	TMC Vocal Recital
6/30/24 6-11 PM	Brandi Carlile
7/2/2024 7-11 PM	Jason Mraz with the Boston Pops
7/3/2024 8- 11 PM	James Taylor and his All-Star Band
7/4/24 8- 11 PM	James Taylor and his All-Star Band
7/16/24 7- 11 PM	An Evening with Pretenders
7/23/24 7- 11 PM	Popular Artist (not yet publicly announced)
8/30/24 7- 11PM	Judy Collins, Rufus Wainwright, and Indigo Girls
8/31/24 7 - 11PM	DISPATCH with the Boston Pops



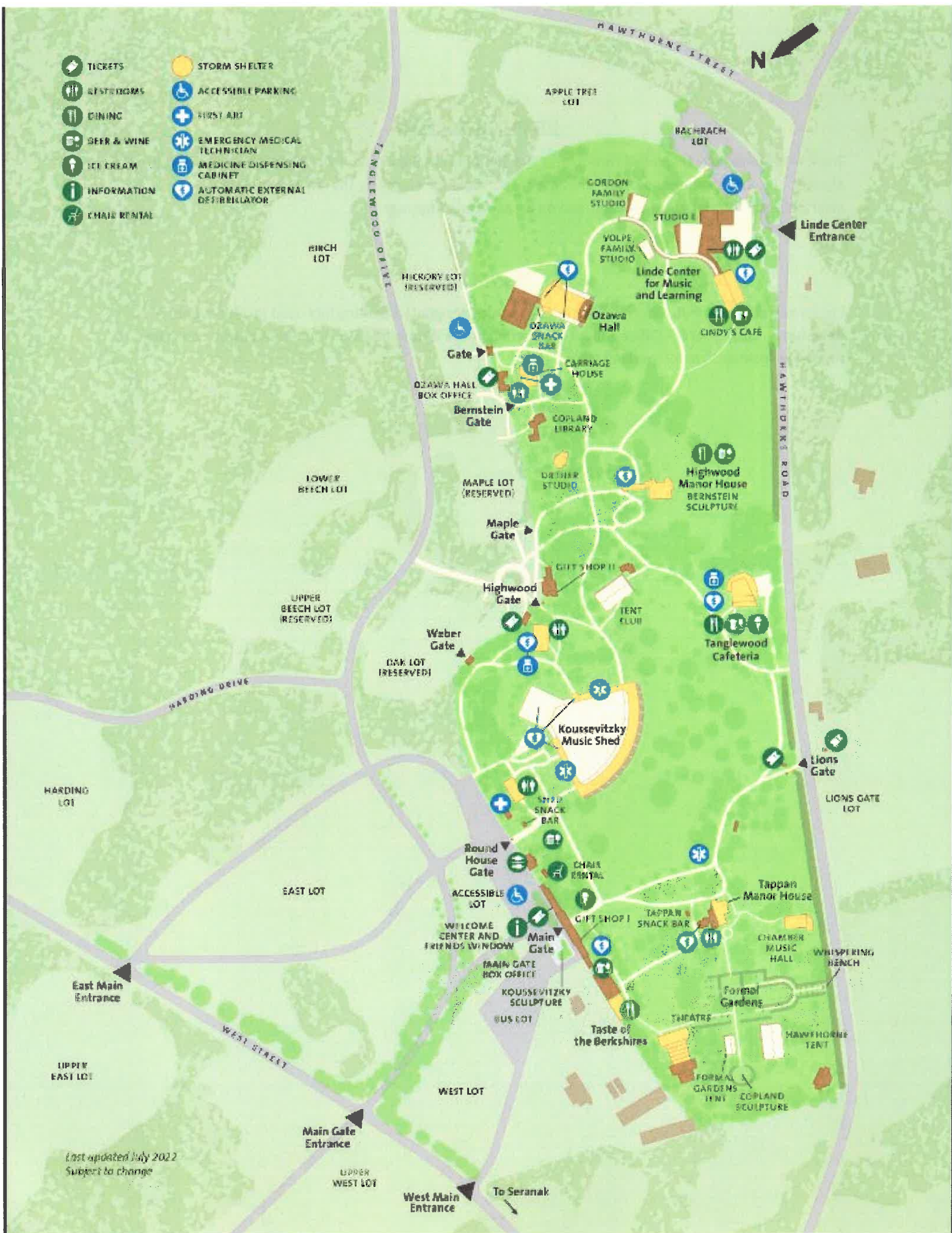
LITTER CONTROL PLAN

Trash receptacles will be placed throughout the Shed during the event, including at the point of sale of alcohol. The applicant employs staff that are responsible for emptying the trash receptables intermittently throughout the event, and on an as-needed basis.

PARKING PLAN

Please see attached map, which indicates each of the designated parking lots used for the events. Berkshire County Sheriff's Office will be conducting police details to ensure safety of patrons crossing roadways from designated parking areas

- | | | | |
|--|--------------|--|----------------------------------|
| | TICKETS | | STORM SHELTER |
| | RESTAURANTS | | ACCESSIBLE PARKING |
| | DINING | | FIRST AID |
| | BEER & WINE | | EMERGENCY MEDICAL TECHNICIAN |
| | ICE CREAM | | MEDICINE DISPENSING CABINET |
| | INFORMATION | | AUTOMATIC EXTERNAL DEFIBRILLATOR |
| | CHAIR RENTAL | | |



Last updated July 2022
Subject to change

COHEN | KINNE | VALICENTI | COOK

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Paralegal

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April 9, 2024

BY EMAIL

Town of Stockbridge
Theresa Zanetti, Administrative Assistant
50 Main Street
Stockbridge, MA 01262

Re: *Boston Symphony Orchestra, Inc. (the "BSO") One-Day Entertainment License
Applications for 2024 Weddings*

Dear Mr. Theresa:

On behalf of the BSO, I am enclosing an Application for Entertainment License (the "Application") in connection with weddings being held on the following dates:

1. Sunday, May 26, 2024
2. Saturday, August 24, 2024
3. Saturday, September 7, 2024 (2 separate extension requests)
4. Thursday, September 19, 2024

The BSO will be mailing a check for the fees related to this Application directly to the Town of Stockbridge. Please call me if you have any questions regarding the Application.

Sincerely,

COHEN KINNE VALICENTI & COOK LLP

Alexa Bunnell

Alexa S. Bunnell
Paralegal

Encl.

COHEN | KINNE | VALICENTI | COOK LLP Attorneys
tel 413-443-9399 | fax 413-442-9399 | cohenkinne.com

244 Main Street
Great Barrington, MA

RESPOND TO MAIN OFFICE:
28 North Street, 3rd Floor
Pittsfield, MA 01201

57 Spring Street, 2nd Floor
Williamstown, MA



Town of Stockbridge
50 Main Street, P.O. Box 417
Stockbridge, Massachusetts 01262-0417
Telephone: 413-298-4170

Board of Selectmen
Entertainment License Application

Upon receipt of this completed application, payment and required documentation, your application will be processed. This application must be received 30 days prior to the event. Please note that submission of this application should in no way be construed as final approval or confirmation of your request. Final approval will require sign-off by the Select Board.

Date of Application: April 9, 2024

Application Fee: \$25 x 5 = \$125
(See attached Entertainment License Fee Schedule)

One-day : X

Annual:

Weekday:

Sunday:

ENTERTAINMENT LICENSE INFORMATION:

Applicant Information:

Applicant's Name: Boston Symphony Orchestra, Inc. Email: jstanton@bso.org
Applicant's Address: 301 Massachusetts Avenue, Boston, MA 02115 Phone: (914) 456- 7146

Event Contacts:

Name of responsible person overseeing entertainment: John Stanton, Director of Venue and Event Services
Phone number to call, if needed, during the event: (914) 456- 7146

Is applicant for the Entertainment License the owner of premises? X Yes NO*

*If applicant is not the owner of the premises, please attach a notarized letter from property owner giving permission for such entertainment to take place.

Location / Name of Establishment: See attached list of specific premises applying for extension

Address of proposed entertainment:

Manager/Owner: Boston Symphony Orchestra, Inc.

Telephone: (914) 456-7146

Email: jstanton@bso.org

PROPOSED ENTERTAINMENT: *Annual _____ One-Day X
Weekday _____ Sunday _____

* Annual Entertainment License is available only for multiple-occasion events of the same description, hours, type, # attendees and requirements as have been included in this application.

Date(s) or days of the week of proposed entertainment: *See attached list

Event Start Time *See attached list

Event End Time _____

Narrative describing proposed entertainment:

The applicant is requesting one-day entertainment licenses for for weddings on the premises and during such times described on the attached list

Description of the premises to be used (ie, 1st floor, patio, indoors, outdoors, etc.):

The establishment is a recital hall with exterior wall that opens onto the adjacent lawn, cafe, and multi-use spaces.

Floor Plan: Attach a floor plan showing where on the premises Live Music or Entertainment will take place

Attendance:

Number of attendees expected: < 250 (if >250 persons, applicant must notify Chief of Police)

Will you charge an admission fee? Y or ☒ N

Please check all that apply:

Dancing: By Patrons X By Entertainers ____ No Dancing ____

Music: Recorded ____ Juke Box ____ Live Music X
Amplification System ____ DJ X No Music ____

Shows: Theatre ____ Movies ____ Floor Show ____
Light Show ____ No Show X

Nudity: Nudity, as described in *M.G.L. c. 140, § 183A* ____
No Nudity X

Admission: Yes ____ No X
If yes, how much ____

Other: Video Games/ Automatic Amusement Devices ____ (Indicate Quantity)
Pool/Billiard Tables ____ (Indicate Quantity)
Televisions ____ (Indicate Quantity)

Operational Requirements:

1. **Parking Plan:** Off-street parking shall be provided for the licensee's premises' patron capacity at the rate of one parking space per 2.5 patrons; provided, however, that this provision may be waived by the Select Board upon a showing of good cause. (please provide description)
2. **Ticket Price:** Section 181 Licensees shall cause the price charged for admission to appear on every ticket of admission (*M.G.L. c.140, §182A*).
3. **Cover Charge.** Section 183A Licensees shall conspicuously post, in letters no less than one inch in height, the minimum charge or cover charge to be imposed per event at the licensed premises (*M.G.L. c.140, §183D*).
4. **Duty to Keep Order.** No Licensee shall permit any disorder, disturbance or illegality of any kind to take place in or on the licensed premises.
5. **Insurance.** Unless otherwise specified by *M.G.L. c.138, §12, M.G.L. c.140, §181, or M.G.L. c.140, §183A*, the Licensee shall provide proof of insurance to the Select Board within ten (10) days of the first event in commercially reasonable amounts.

The application process begins when you submit this completed Special Events Permit Application to the Town of Stockbridge. A public hearing may be conducted within thirty (30) days of acceptance of an application. Please note that submission of your application should in no way be construed as final approval or confirmation of your request. Upon receipt of your complete application, the permit process begins and it will be scheduled for the next available Select Board meeting . You may be required to speak before the Board of Selectmen to explain your event. If your event requires additional permits, licenses, certificates, site inspections or police detail, you will be notified. In some cases, costs are associated.

John Stanton

Name (please print)



Signature

April 9, 2024

Date

Office Use Only:

Date Received: _____

Payment Received: YES ☐

NO ☐

Written Approval if required: YES ☐

NO ☐

Floor Plan Received: YES ☐

NO ☐

Certificate of Insurance Received: YES ☐

NO ☐

Parking Plan: YES ☐

NO ☐

Event Approval: YES ☐

NO ☐

Permit Issued: _____

SUPPLEMENT TO TOWN OF STOCKBRIDGE
APPLICATION FOR EXTENSION OF ENTERTAINMENT LICENSES

EVENT DETAILS

5/26/2024 @ Noon	Wedding, Linde Center, 12am for amplified music – Cindy's Cafe
8/24/2024 @10PM *post concert event	Tanglewood Festival Chorus Celebration, 11:30pm for amplified music – Tent Club
9/7/2024 @ Noon	Wedding, Linde Center, 11:30pm for amplified music – Studio E
9/7/2024 @ Noon	Wedding, Linde Center, 1:00am for "silent disco" – Cindy's Cafe
9/19/2024@ Noon	Wedding, Linde Center, 12am for amplified music – Cindy's Café and Studio E



Town of Stockbridge
50 Main Street, P.O. Box 417
Stockbridge, Massachusetts 01262-0417
Telephone: 413-298-4170
Entertainment License Fee Schedule

Fee. In addition to any fee required by the Division of Professional Licensure, the following fee shall be paid when the license is issued. Fees under this section shall not be prorated.

Application Type	Example	Capacity	Fee
Entertainment License: Annual Live- Entertainment	Instrumental, vocal, or disc jockey performances, or the playing of karaoke machines.	250 & Under	\$75
		250-500	\$100
		500 & Over	\$250
Entertainment License: Single Event Live-Entertainment	Instrumental, vocal, or disc jockey performances, or the playing of karaoke machines.	250 & Under	\$25
		250-500	\$50
		500 and Over	\$75
Entertainment License: Annual Non- Live Entertainment	Outdoor: radio, jukebox, or television. Inside: more than 10 televisions.		\$30
Entertainment License: Single Event Non-Live Entertainment	Outside: radio, jukebox, or television. Inside: more than 10 televisions.		\$15
Section 177 License	Billiard, pool or sippio table or a bowling alley		\$10 per pool, billiard, or sippio table, or bowling alley lane.
Section 177A License	Automatic Amusement Device		\$20 per device.

- **Payment.** Applicants shall confer with the Town Administrator's Office to ensure that the appropriate fee is submitted with the Application. All local fees must be paid in the form of a personal or bank check.

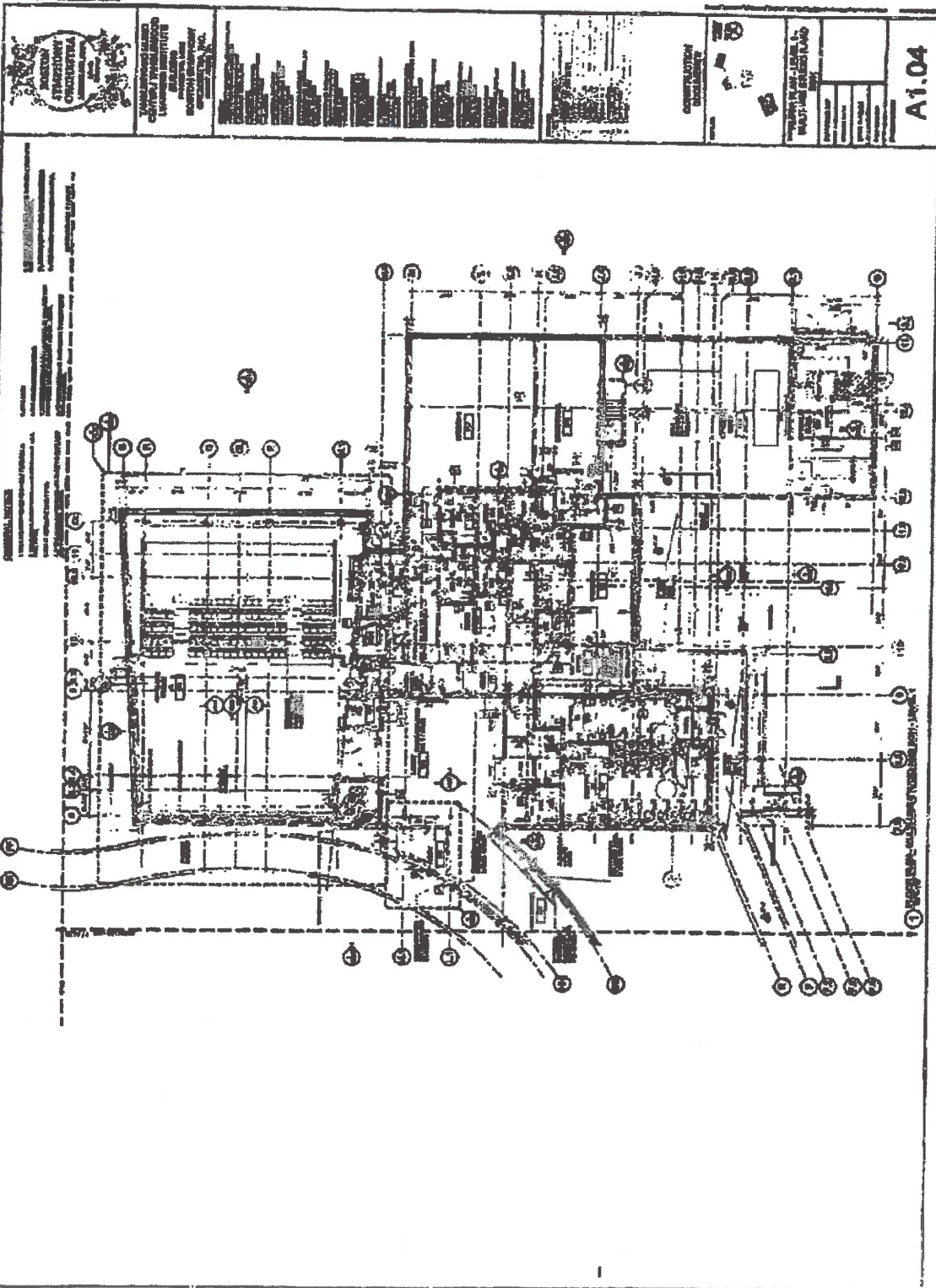
LITTER CONTROL PLAN

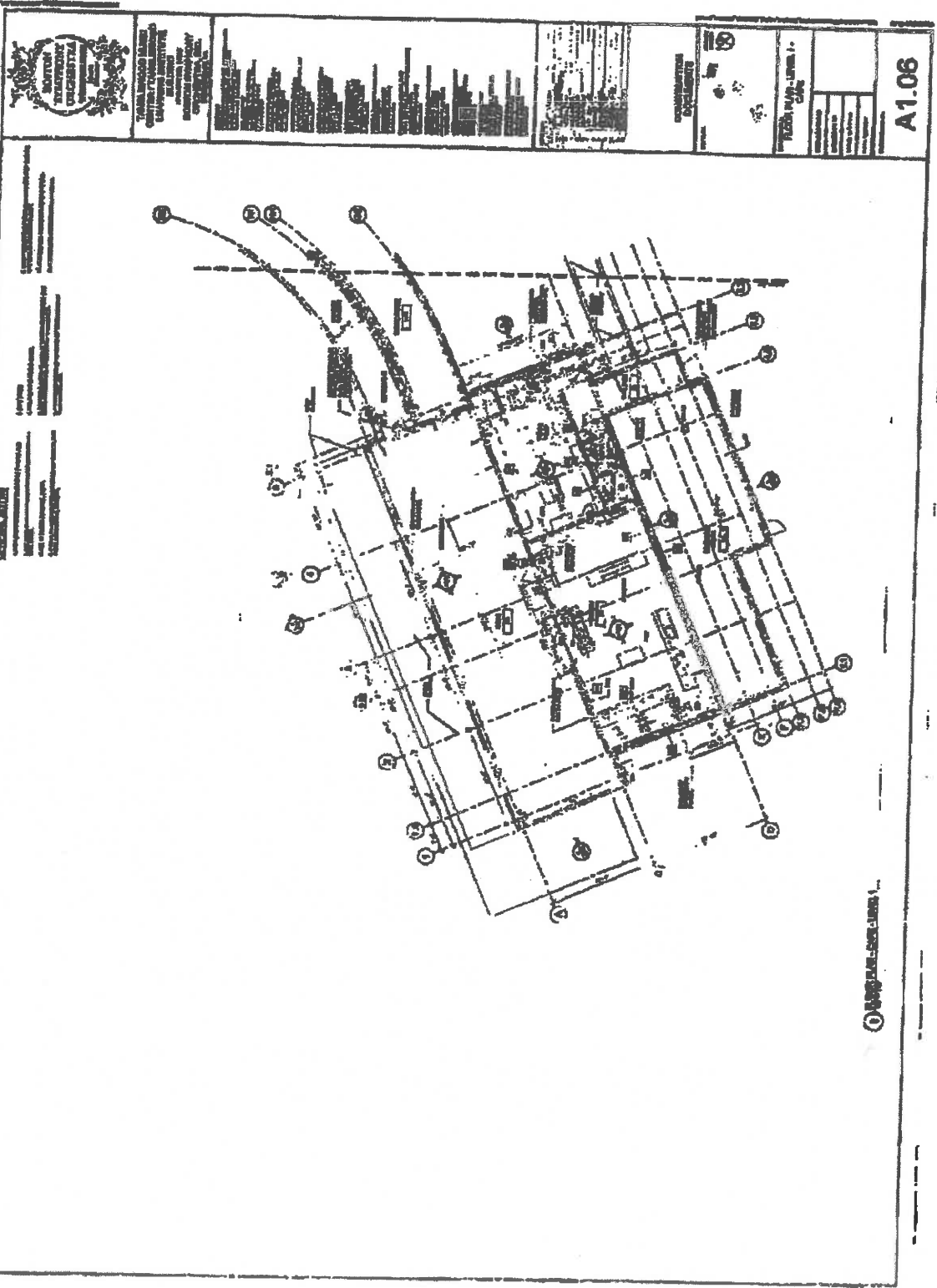
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PARKING PLAN

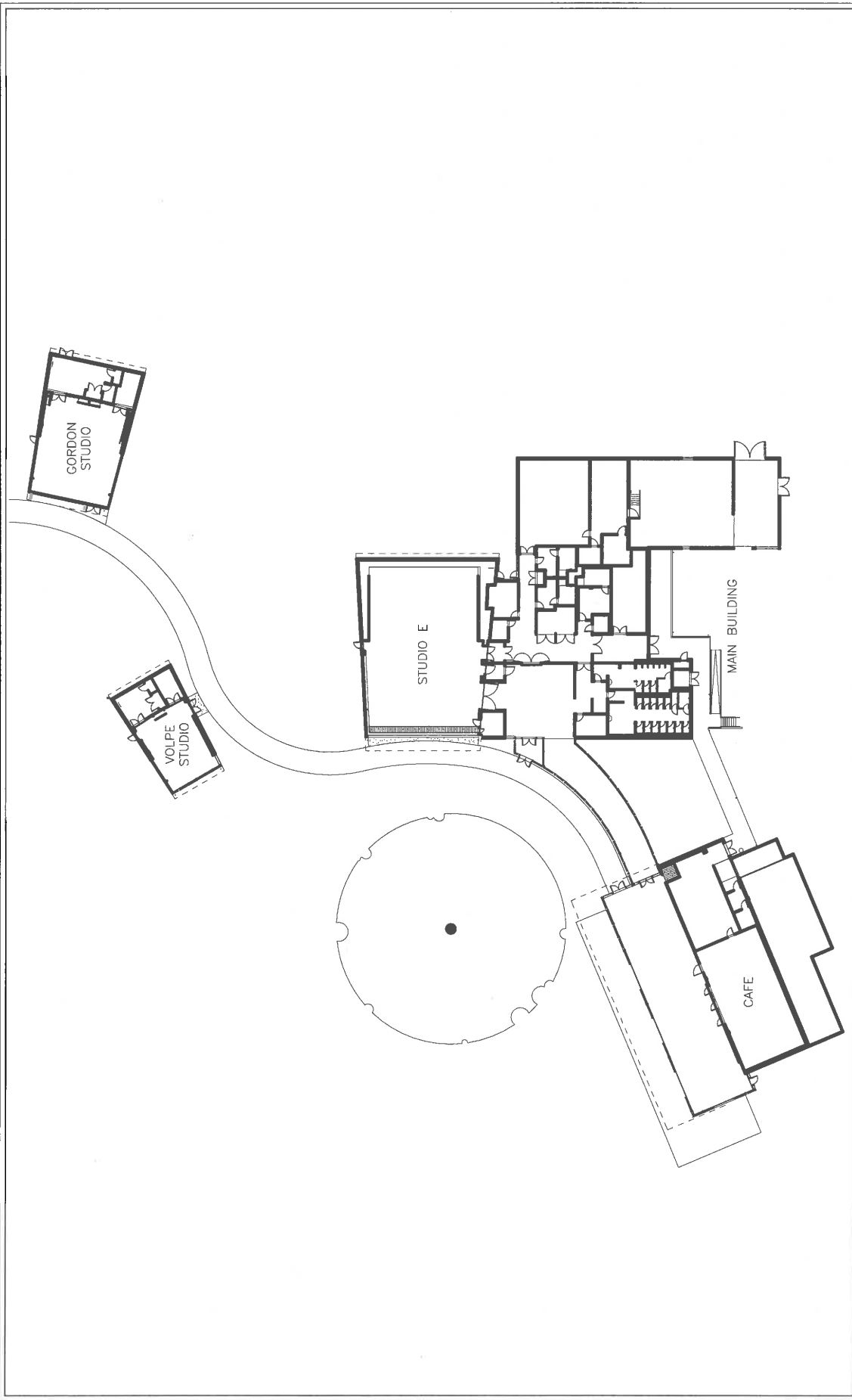
Please see attached map, which indicates each of the designated parking lots used for the events. Berkshire County Sheriff's Office will be conducting police details to ensure safety of patrons crossing roadways from designated parking areas



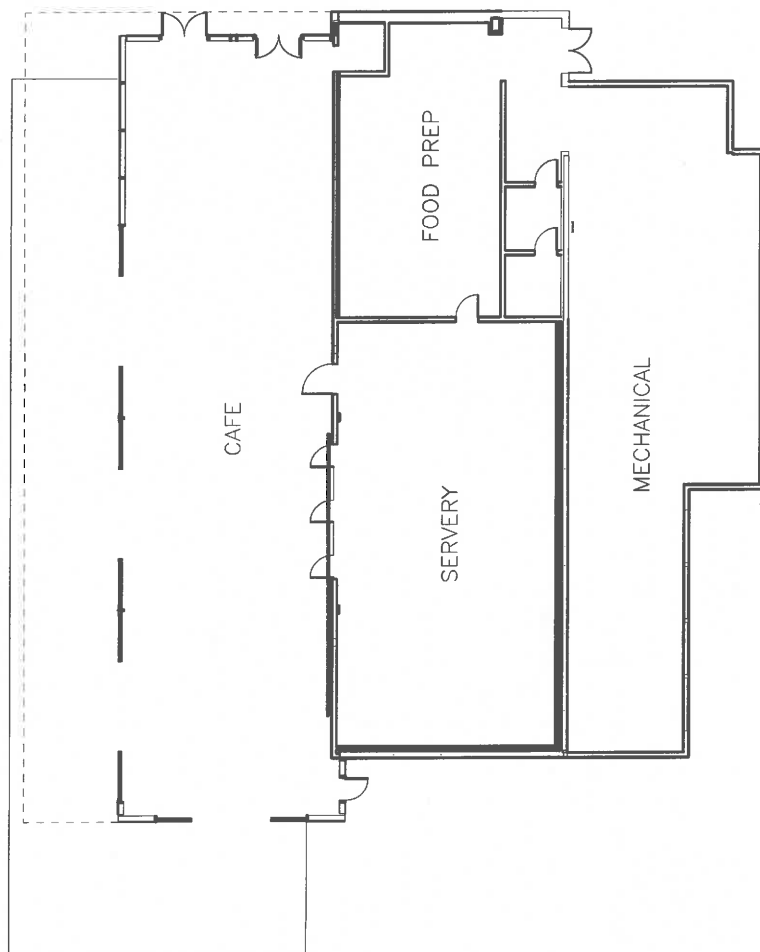




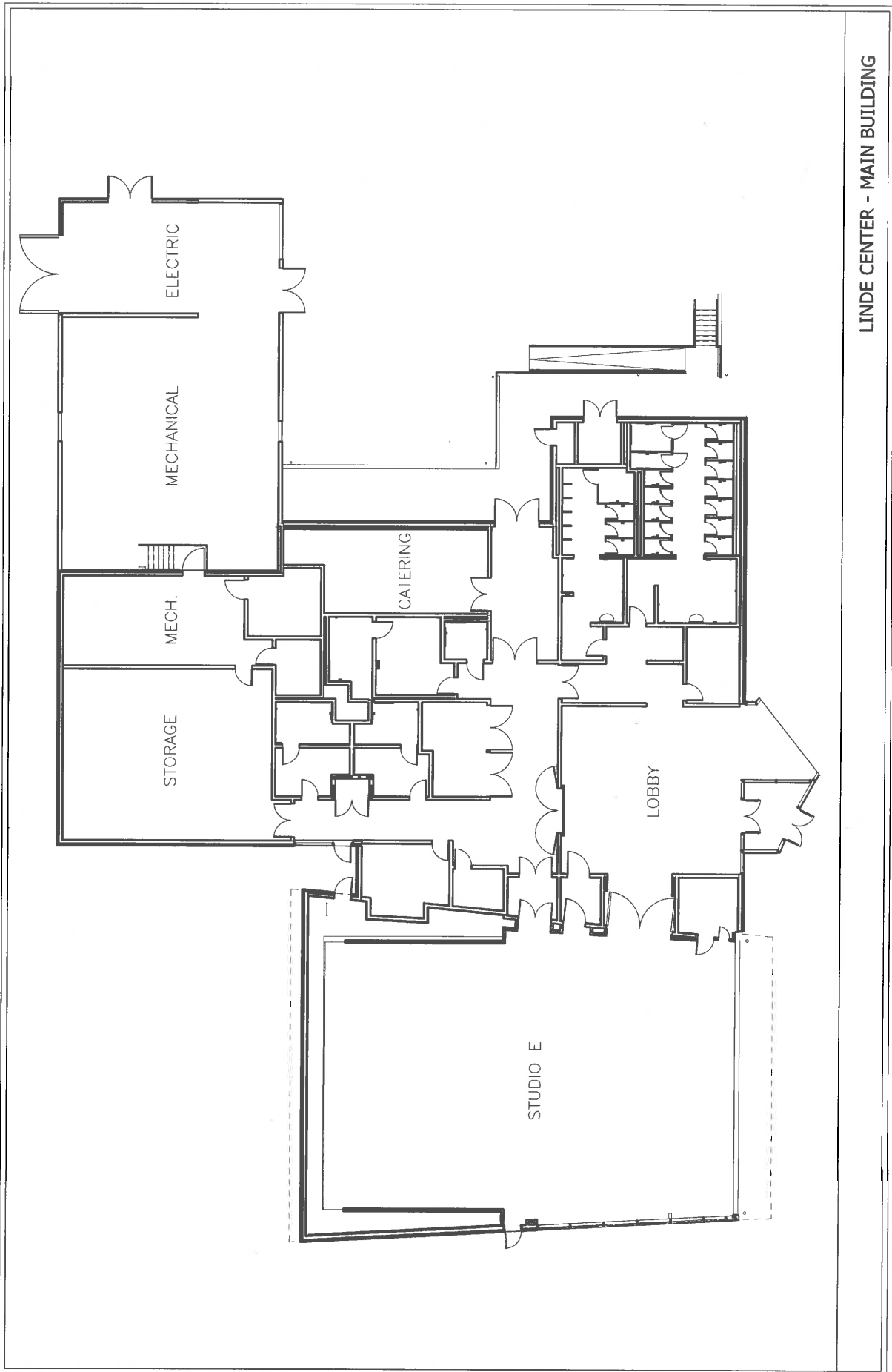
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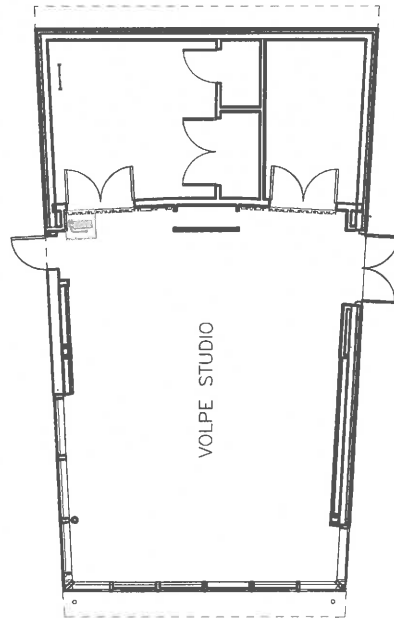
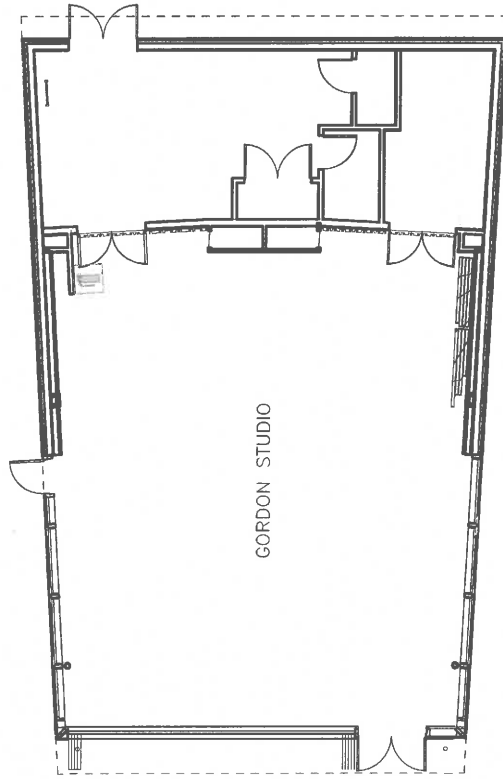


LINDE CENTER - KEY PLAN



LINDE CENTER - CAFE
1/8" = 1'-0"





LINDE CENTER - VOLPE & GORDON STUDIOS
 $\frac{1}{32}'' = 1'-0''$

