

TOWN OF STOCKBRIDGE
Notice of Meeting

Board or Commission: **Board of Selectmen**

Date of Meeting: February 9, 2023 Time of meeting: 6:30 p.m.

Place of Meeting: Town Offices and Zoom Patrick White
50 Main Street Select Board Chair
Stockbridge, MA 01262

Zoom Link:

<https://us02web.zoom.us/j/84349939009?pwd=ejhsTUpXZDJzd0kvcUFQbVpIVXJqQT09>

Agenda:

- Pledge of Allegiance
- Take action on minutes for January 12th and January 26th
- The Select Board of the Town of Stockbridge hereby calls a meeting of the proprietors of the lands to be included in the Beachwood/Lenstock Maintenance District at Town Hall on Thursday March 23, 2023 at 6:30pm.
- Approve the warrant for the Beachwood/Lenstock Maintenance District meeting.
- Refer to the planning board for a public hearing the draft sign bylaw.
- Public Safety Roundtable/Public Question and Answer Forum with the Chief of Police, Chief of the Fire Dept. and the Highway Superintendent
- Project Report: Town Administrator
- Pine Woods and Heaton Court Update
- Stockbridge Housing Authority ARPA request for Heaton Court: Take action on \$5,000 for emergency sprinkler pipe burst and \$5,000 for Parking Redesign and Topographical Survey
- Town CPC Projects/Review by the Select Board and determination to recommend
- Take action on one-day alcohol license for the Berkshire Botanical Garden for an Annual Meeting on March 1, 2023 from 4pm to 7pm.
- Public Comment
- Executive Session - Anticipated executive session in accordance with M.G.L. c. 30A Paragraph 21 (a)(3), to discuss strategy with respect to collective bargaining, as meeting in open session would have a detrimental impact on the Board's negotiating position (Police Union Contract).

Join Zoom Meeting with computer:

<https://us02web.zoom.us/j/84349939009?pwd=ejhsTUpXZDJzd0kvcUFQbVpIVXJqQT09>

Meeting ID: 843 4993 9009

Passcode: Gstock

One tap mobile phone login:

+14702509358,,84349939009#,,, *432601# US (Atlanta),+12678310333,,84349939009#,,, *432601# US (Philadelphia)

Dial by your location for audio only:

+1 470 250 9358 US (Atlanta)

+1 267 831 0333 US (Philadelphia)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 843 4993 9009

Passcode: 432601

**WARRANT FOR THE INITIAL MEETING TO CONSIDER FORMATION
OF THE BEACHWOOD/LENSTOCK MAINTENANCE DISTRICT**

Commonwealth of Massachusetts
Berkshire, ss.

To any of the Constables of the Town of Stockbridge in said County, Greetings:

In the name of said Commonwealth, you are hereby directed to post this warrant to notify and warn the inhabitants of the Beachwood/Lenstock subdivision in the Town of Stockbridge who are qualified to vote in district affairs to meet at the Stockbridge Town Hall in the Town of Stockbridge on March 23, 2023, at 7:30 PM, and then and there to act upon the following:

Majority Vote

Article 1: To see if the proprietors present and voting in person and by proxy will elect a temporary clerk to serve in that capacity for the duration of the meeting.

Majority Vote

Article 2: To see if the proprietors present and voting in person and by proxy will elect a moderator to serve in that capacity for the duration of the meeting.

2/3 Vote Required

Article 3: To see if the proprietors present in person and by proxy will vote to form the BEACHWOOD/LENSTOCK MAINTENANCE DISTRICT (the “District”) as set forth in Chapter 167 of the Acts of 2022. An affirmative vote will result in the formation of the District.

This Article requires a 2/3 vote of the proprietors present and voting in person and by proxy. If Article 3 does not pass by a 2/3 vote, the meeting will be adjourned. If Article 3 passes by a 2/3 vote, the following articles shall be considered and voted on by the proprietors present and voting in person and by proxy:

Majority Vote

Article 4: To see if the proprietors will approve the Bylaws of the Beachwood/Lenstock Maintenance District, copies of which will be distributed to the proprietors at least two weeks before the meeting and will be available at the meeting.

Majority Vote (Ballot)

Article 5: The moderator will entertain nominations from the floor for District Clerk to see if the proprietors will vote by ballot to elect a District Clerk to hold office for one year until the annual meeting on the first Saturday following July 4, 2024 or such other date established for the annual meeting in the District By-Laws.

Majority Vote (Ballot)

Article 6: The moderator will entertain nominations from the floor for District Treasurer (who may be the same person as the District Clerk) to see if the proprietors will vote by ballot to

elect a District Treasurer to hold office for one year until the annual meeting on the first Saturday following July 4, 2024 or such other date established for the annual meeting in the District By-Laws.

Majority Vote (Ballot)

Article 7: The moderator will entertain nominations from the floor for nine members of the Prudential Committee to see if the proprietors will vote by ballot to elect District Prudential Committee members to hold office for the following terms and until their successors are elected and qualified:

Three Members of the Prudential Committee – 3-year terms

Three Members of the Prudential Committee – 2-year terms

Three Members of the Prudential Committee – 1-year terms

Majority Vote

Article 8: To see if the proprietors will vote to raise and appropriate such sums of money as may be needed to defray the expenses of the District for the balance of this fiscal year through the date of the next annual meeting in July 2023, as set forth in the proposed Beachwood/Lenstock Maintenance District Budget, copies of which will be distributed to the proprietors at least two weeks before the meeting and will be available at the meeting.

And you will serve the warrant by posting up true and attested copies hereof, one at the Stockbridge Town Hall and one at the Beachwood-Lenstock bulletin board at the entrance to the area known as the Grove, at least 30 days before the date of said meeting.

Given under our hands this ____ day of February 2023.

Board of Selectmen, Town of Stockbridge

Patrick White, Chairman

Ernest Cardillo

Jamie Minacci

STOCKBRIDGE HOUSING AUTHORITY

PO BOX 419, 5 PINE STREET
STOCKBRIDGE MA 01262

PHONE: 413.298.3222, FAX: 413.298.3844
EMAIL: STOCKBRIDGEHA@GMAIL.COM

February 7, 2023

Town of Stockbridge
PO Box 417
Stockbridge, MA 01262

RE: Request for Assistance

To the Honorable Board of Selectmen and Selectwomen:

We are writing this letter to request funding of \$5,000 to help defray the cost of an emergency situation that arose during the freezing temperatures over the past weekend. Our group home at 7 Pine St., that houses eight individuals placed through the Department of Developmental Services, experienced a sprinkler pipe break in the attic, that affected both the upper and lower units. The \$5,000 represents our deductible portion of the claim.

Our second request is for an additional \$5,000 to assist us with the payment of a topographic survey necessary to begin our project for the parking lot and walkway resurfacing and site lighting upgrade at Heaton Court. We have budgeted \$120,941 from our formula funding to finance this project. The designer has been selected and we will approve the fee of \$12,500 at our Board meeting on February 7th, to enable the designer to start work.

Many portions of the parking area pavement are in fair to poor condition and in need of replacement or overlayment. The current conditions show pavement settlement, shrinkage cracking and trench patching and curb damage existing throughout the paved areas. Additionally, there is some evidence of the pavement base failure. Improvements will include the reconstruction of the parking lot surface and the removal and replacement of asphalt paving is required.

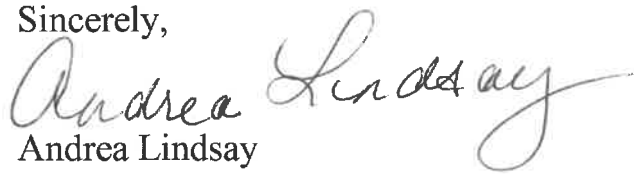
The next step is the topographic survey, which the designer will procure. The fee, unknown at this time, will come out of the budgeted work plan. Due to the extent of this project, there are budgeting concerns, and it has been determined early on that the site lighting will more than likely not take place during the driveway work due to our available funding.



Parking on site is in high demand and the increase in number of spaces by expansion or reorganization is highly desired. The driveway in its present condition is a safety issue for our elderly and disabled residents and this work is long overdue.

With that being said, the Board, the Residents of Heaton Court and myself thank you for your consideration of our request to continue to preserve affordable housing in the community.

Sincerely,

A handwritten signature in cursive script that reads "Andrea Lindsay". The signature is written in a fluid, connected style with a long, sweeping tail on the last name.

Andrea Lindsay
Executive Director



2: Existing conditions at the Stockbridge Housing Authority's Heaton Court Development. -Parking Area



Town of Stockbridge

50 Main Street, P.O. Box 417
Stockbridge, Massachusetts 01262-0417
Telephone: 413-298-4170

Board of Selectmen

APPLICATION FOR SPECIAL ONE DAY ALCOHOLIC BEVERAGE LICENSE

Application Fee: \$30.00

Upon receipt of this completed application, payment and required documentation, your application will be processed. This application must be received 30 days prior to the event. Please note that submission of this application should in no way be construed as final approval or confirmation of your request. Final approval will require sign-off by the Select Board.

Event Information:

Applicant Information:

Applicant: BERKSHIRE BOTANICAL GARDEN Date: 2/2/23 B Ag
Address of Applicant: 5 W. STOCKBRIDGE RD
Phone: 413-298-3926 Email: abutterworth@berkshirebotanical.org

Is applicant for the Entertainment License the owner of premises? ____ Yes X NO*

* If applicant is not the owner of the premises, please attach a notarized letter from property owner giving permission for such entertainment to take place.

Location / Name of Establishment: BERKSHIRE BOTANICAL GARDEN

Address of proposed entertainment: 5 W. STOCKBRIDGE RD

Manager/Owner: THADDEUS THOMPSON

Phone: 413-320-4772 Email: tthompson@berkshirebotanical.org

Description of the premises to be used (ie, 1st floor, patio, indoors, outdoors, etc.)

CENTER HOUSE

Description of location: (i.e. museum, garden, estate): _____

Floor Plan: Attach a floor plan showing:

Dimensioned area of licensed premises;
Proposed location of bars or service area;
Seats or bench areas, secured and/or moveable; and
Entrances and exits

Attach written plan for the control of litter

Type of Event (i.e. exhibit opening, fundraiser, wedding): ANNUAL MEETING

Date of Event: 3/1/23

Event Start Time: 4 pm

Event End Time: 7 pm

Type of Beverages: All Alcoholic X Wines and Malt Only _____
(Not-for-profit only)

Number of attendees expected: 50 (if >250 persons, applicant must notify Chief of Police)

No special licensee may sell any alcoholic beverage other than those purchased from a licensee under M.G.L. c. 138 §§ 18, 19, 19B, or 19C or from a holder of a special permit to sell issued under M.G.L. c. 138 § 22A. Event participants are PROHIBITED from bringing their own alcoholic beverages to the event and Special licensees CANNOT purchase alcoholic beverages from a package store. A list of approved sellers can be found at

<https://www.mass.gov/service-details/apply-for-a-special-license-or-permit-abcc>

Please refer to the Town of Stockbridge Alcoholic Beverage License Policies and the ABCC

(<https://www.mass.gov/orgs/alcoholic-beverages-control-commission>) for complete rules and regulations.

CHECK LIST FOR ONE-DAY ALCOHOLIC BEVERAGES LICENSE APPLICATION

- ☒ completed and signed application submitted at least 30 days prior to the event
- ☒ \$30.00 fee for each one-day license being requested (made payable to the Town of Stockbridge)
- ☒ Copy of Certified Bartender card
- ☒ Proof of Liquor Liability Insurance
- ☒ Floor Plan
- ☒ Parking Plan
- ☒ Control of Litter Plan *MAINTENANCE / FACILITY CREW GATHERS LITTER AND BRINGS TO STOCKBRIDGE DUMP.*

I certify that I will be responsible for the proper observance of the Laws Governing the dispensing of such alcoholic beverages and hereby swear under the pains and penalties of perjury that the information I have given is true to the best of my knowledge and belief.



Signature

2/0/23
Date

Office Use Only:

Date Received: _____

Payment Received: YES ☐

NO ☐

Written Approval if required:

YES ☐

NO ☐

Floor Plan Received: YES ☐

NO ☐

Liquor Liability Insurance Received: YES ☐

NO ☐

Parking Plan: YES ☐

NO ☐

Control of Litter Plan Received YES ☐

NO ☐

Copy of Certified Bartender Card: YES ☐

NO ☐

License Approval: YES ☐

NO ☐

Permit Issued: _____

CENTER HOUSE



PARKING



