

**STOCKBRIDGE SELECT BOARD MEETING MINUTES**  
**Thursday, September 2, 2021**  
**6:30 p.m.**  
**ZOOM MEETING - TOWN OFFICES, 50 MAIN STREET**

**Present:**

Roxanne McCaffrey, Chuck Cardillo, Patrick White and Mike Canales

**Call to Order:**

Roxane called the meeting to order.

The first item on the agenda was a continuation of a special permit hearing. Roxanne moved that they reopen the Special Permit Hearing to consider the application of Lori A. Robbins (Trustee of the Emerald Lake Nominee Trust) for property located at 20 Mahkeenac Shores Road and to waive the reading of the notice to be incorporated into the minutes. Chuck seconded. Patrick: Aye, Roxanne: Aye, Chuck: Aye.

Attorney Robbins spoke on how the prior mass had been calculated and the new application showed a different mass with the explanation that the previous architect had not included the second-floor storage space as habitable space, stating that the mass calculation in the application is now correct. Patrick expressed concerns. The hearing was then open to comments. Abutter Bill Loutrel said that he was not opposed to the over all plan but was concerned with the basement being proposed as storage space only. Concerning the height of the proposed home, it was stated that unless the building height is demonstrated incorrectly, the building inspector will not issue a building permit. Attorney Robbins completed her review of the findings as written in the application and requested that the application be accepted by the Board. Roxanne moved that they close the hearing for the deliberation of the Board. Chuck seconded. Aye Patrick, Aye Chuck, Aye Roxanne.

Roxanne commented that since the applicant has characterized that the basement is uninhabitable and has not been included in the mass calculations, and the owner had stated that the basement area would be used for utility and storage, only, she felt a condition stipulating that the basement could not be used as habitable space Lori said that the entire basement would not be able to be used fully as habitable space according to the maximum mass allowed; but a portion could be and suggested a condition limiting the habitable space to 2,130.

Chuck said that he had no problem limiting habitable space to the mass of 2,130 and as all the criteria needed to be met was, he had no issues with the permit.

Roxanne stated that since the applicant has characterized that the basement is uninhabitable and has not been included in the mass calculations, she moved that they grant the special permit application of Lori A. Robbins (Trustee of the Emerald Lake Nominee Trust) for property located at 20 Mahkeenac Shores Road on the condition that the habitable mass of the building not exceed 2,130 square feet. Patrick seconded. Chuck: Aye, Patrick: Aye, Roxanne: Aye.

Next on the agenda was to review and vote to remain a Single Precinct. Mike said that the Town is currently as small as you can get, having one voting precinct. Patrick made a motion that the Town stay as one precinct. Chuck seconded; all were in favor.

Next was an overview on the employee evaluation process and scheduling. Roxanne noted that they have Mike's evaluation coming up and wanted to discuss how to come up with a reasonable schedule for all employees to have an annual review and what the process would be. Mike said that to get the annual reviews done and completed in a timely manner to have any recommendations for increases for the next fiscal year, they need to be done in February and March. This year he anticipates evaluating the department heads himself and the department heads would evaluate the employees under them. With a satisfactory evaluation possibly setting a 1.7% increase and with someone significantly above that; adding 0.5% to 1.0% more. This can be explored. He is currently developing evaluation forms to have in place this year; identifying strengths and weaknesses to improve on. They will also need to decide how to handle contract employees that are on a three-year term; the Police Chief and Fire Chief. Chuck stated that we have a very good staff and in the past, they received the same raise and the union negotiated and now non-union are out of this raise and receive a raise based on performance. Mike stated that last year non-union employees received less of an increase but schedules were rearranged. Recruitment is currently difficult across the board.

Weed harvesting was next discussed with the question of putting the second harvester on the lake to continue harvesting or to harvest prior to the Josh Billings on September 19th. Hugh said that the harvester is ready to go but will need to be brought to the lake by RW's. Mike said that they will look at the cost involved and have it for next week's meeting. Patrick discussed and the Board decided that if they can get the GPS working and the harvester on the lake sooner than next Thursday, they would.

**Adjournment:**

With no further business, Roxanne adjourned the meeting.